# Huron County Airport Authority Tentative Agenda For Regular Meeting, Monday, July 10, 2017 – 5:00pm

Call Meeting to	o Order:
Roll Call:	Harry Brady Melissa James Randy Birchfield
Motion to Exc	use:
Public Comme	nts:
Guest:	
Approval of M	inutes from Regular Meeting: June 12, 2017
Operational ar	nd Financial June 30, 2017
May Fuel S	Gales:  AVGas: \$ 5,591.82 Gallons: 1,256.59  Jet A: \$ 981.51 Gallons: 280.43
Appro	val of June 30, 2017 Financials
Cash ir Net Ind Total E Net Ind	une 30, 2017  n Bank: \$ 43,046.50  come YTD: \$ 228,896.39  expenses YTD: \$ 200,282.66  come/ Loss YTD: \$ 28,613.73  val to Pay Invoices: \$ 23,053.07 (updated 07/10/2017 12:15pm)
Old Business: Wild Life Study Consultant / G	1
New Business: Fire Marshal	
Date of Next M Monday, Augu	Neeting: st 14, 2017@ 5:00pm
Adjournment:	

#### Huron County Airport Authority Regular Meeting Minutes, May 08, 2017

**Guest:** 

Marcus & Mary Holtz Don Roth Dennis Sokol

Dan LeClair

Paul Strack - Michael Baker International
Margues Binette – Huron County Prosecutors Office

Harry Brady called the meeting to order

**Roll Call** 

Members Present: Harry Brady Melissa James Randy Birchfield

**Motion to Excuse:** 

#### **Public Comments:**

Marcus & Mary are doing a good job with mowing

#### **Approval of Minutes:**

Correction to May 08, 2017 minutes: Airport was to be closed for Cavalcade of Stars on 05/09/2017 (Airport did not close due to weather) NOTOMS Cancelled

Melissa James made a motion to approve the May 08, 2017 regular meeting minutes as corrected. Harry Brady seconded, Motion Passed.

#### **Operational and Financial Report:**

Operational and Financial May 31, 2017

May Fuel Sales:

AVGas: \$ 8,881.44 Gallons: 2,010.70 Jet A: \$ 186.24 Gallons: 53.21

Approval of May 31, 2017 Financials

As of May 31, 2017

Cash in Bank: \$ 73,048.73

Net Income YTD: \$ 206,557.06

Total Expenses YTD: \$ 54,872.09

Net Income/ Loss YTD: \$ 20,204.06

Approval to Pay Invoices: \$26,896.56 (06/13/2017) Correction / Additions

Correction: Check to Betschman Security was paid by Randy Birchfield – need to pay Randy Birchfield

Melissa James made a motion to approve the May 31, 2017 financials and invoices (with correction). Harry Brady seconded. Motion Passed.

#### **Old Business:**

#### Paul Strack from Michael Baker International reported:

FAA Approval to bid Apron Project

No new draw request this month as amount was below ODOT's threshold

Will upload new invoices once approved

Advertise bids 06/22 and 06/29 in Norwalk Reflector and Plain Dealer / Open bids July 7, 2017

Randy Birchfield moved to advertise for bids. Melissa James seconded. Motion Passed.

Grant request from ODOT 95/5 as backup. Melissa James moved to accept. Harry Brady seconded. Motion Passed.

Approval of Inv # 979997 for \$4,950.00 Design of Apron Rehab and Connector relocation. Harry Brady moved to accept. Randy Birchfield seconded. Motion Passed.

Harry Brady moved to adopt Resolution #2017-1 and seconded by Melissa James; whereas, the Norwalk-Huron County Airport hereby authorize President Joe Hintz to execute the Ohio Airport Grant Application for the Norwalk-Huron County Airport for Apron Rehabilitation and in the amount of Forty-Five Thousand Three Hundred Thirty-Eight Dollars and Zero Cents (\$45,338.00); Therefore, be it resolved, that the signed Grant be submitted.

TAC meeting June 28, 2017 @ 5:30 pm

#### Other:

Public Records Request what is a document? Fixed medium. Marques Binette suggested the Ohio Attorney General Manual on Public Records.

#### **Electric Meters:**

Harry Brady contacted 4 companies for bids to separate Commercial hangar electric. Fresch Electric, Inc. was only bid received for \$1,760.00 to install a Semoun M Rod Kilowatt meter in Commercial hangar. Maintenance hangar has its own meter.

Foghorn Designs is not willing to pay electric for the entire Commercial hangar.

Harry Brady moved to install meter. Melissa James seconded. Motion Passed with Randy Birchfield voting no. Discussion about no bench mark for usage of Commercial hangar.

#### **New Business:**

Draft of Wildlife study discussed. Field does not have stumps and should be brush hog. Clean ditches.

State Fire Marshall requires leak detector. Quote from Tanknology for \$413.50. Melissa James moved to accept quote. Harry Brady seconded. Motion Passed.

New operator Albright for water treatment starting July 01, 2017 @ \$400.00 per month. Randy Birchfield moved to accept. Melissa James seconded. Motion Passed.

#### **Board:**

Harry Brady read the email he received from the EPA (will be posted on website). Jet A is low and should be purchased before NHRA Nationals.

Randy Birchfield gave Linda Vaughn \$160.00 toward 1 month of temporary T-Hangar space. Superior Fire invoice for \$240.50 for annual inspection. Randy Birchfield moved to add to Pay Schedule. Melissa James seconded. Motion Passed. Addition

Randy Birchfield has been taking copper wire out of old ballast and recycling. Would like to host a picnic for the volunteers. Harry Brady moved to accept. Randy Birchfield seconded. Motion Passed.

Next Board meeting July 10, 2017.

Harry Brady moved to enter Executive Session. Melissa James seconded. Motion Passed.

#### Adjourned:

Respectfully Submitted,	Board Approval,
Linda Vaughn	Harry Brady President
	Approved:

Huron County Airport Authority	4.44.50
	1:41 PM
Balance Sheet	07/05/2017 Cash
As of June 30, 2017	Basis
	Jun 30, 17
ASSETS	
Current Assets	
Checking/Savings	
Civista	43,046.50
Total Checking/Savings	43,046.50
Accounts Receivable	
Accounts Receivable	-660.00
Total Accounts Receivable	-660.00
Total Current Assets	42,386.50
TOTAL ASSETS	42,386.50
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	40,822.82
Retained Earnings	-27,050.05
Net Income	28,613.73
Total Equity	42,386.50
TOTAL LIABILITIES & EQUITY	42,386.50

Huron County Airport Authority Profit & Loss YTD	1:42 PM 07/05/2017 Cash
January through June 2017	Basis Jan - Jun 17
Ordinary Income/Expense	
Income	
Ballast Recycling	220.00
Commercial Office Rent	4,901.76
FAA Grant	162,622.00
Farm Rent	8,538.64
Fuel Sales	22,324.75
Hangar Rent	22,444.50
ODOT Grant	6,124.00
Overnight Fees	90.00
Utilities Reimbursement	1,630.74
Total Income	228,896.39
Expense	
Bank Service Charges	0.00
Credit Card Processing	556.89
FAA Grant Expense	147,648.62
Fuel Purchased	
100 AVGas	13,627.83
Diesel Fuel	216.22
Total Fuel Purchased	13,844.05
Insurance Expense	2,165.00
Maintenance	918.61
Mowing	2,000.00
Office Expense	
Office Supplies	169.90
Postage	133.49
Total Office Expense	303.39
Ohio EPA Reporting	4,930.00
Propane	1,161.12
Property Taxes	6,820.44
Repairs and Maintenance	8,017.96
Sales Tax	
Sales Tax Discount	-10.50
Sales Tax - Other	1,224.18
Total Sales Tax	1,213.68
Secretary / Treasurer	450.00
Service Agreements	995.00
Snow Removal	375.00
14:11:4:	

Utilities

Electric	7,265.09
Telephone Expense	702.72
Water	861.09
Total Utilities	8,828.90
Website Expense	54.00
Total Expense	200,282.66
Net Ordinary Income	28,613.73
Net Income	28,613.73

Invoice

Date: 07/10/2017 Approval for 07/10/2017

				Check
Business Name	Invoice Date	Amount	Purchase	#
Beck, John	07/01/2017	125.00	June	3401
Effective Web	07/07/2017	239.40	1 Year Web Hosting	3411
Epic Aviation	06/15/2017	5,473.24	2,981 Gallons Jet A	3402
Epic Aviation	07/06/2017	13,280.62	3,940 Gallons Avgas	3412
Frontier	06/28/2017	119.91	Service 06/28/2017 - 07/27/2017	EFT
Ferrellgas	05/31/2017	130.63	62.3 Gallons Propane	3403
Goff, Marshall	07/03/2017	800.00	June	3404
Holtz, Mary	06/30/2017	1,050.00	Mowing	3405
Huron County Chamber	07/05/2017	46.21	Copies / Postage	3406
Laser Images	07/05/2017	31.11	Envelopes	3407
Northern Ohio Rural Water	06/28/2017	129.64	Service 05/12/2017 - 06/12/2017	3409
Ohio Business Gateway	07/03/2017	473.00	Sales Tax - June	EFT
Ohio Edison	06/29/2017	1,079.31	Service 05/31/2017 - 06/27/2017	EFT
Vaughn, Linda	07/01/2017	75.00	Secretary / Treasurer - June	3410

23,053.07

			Approved 06/12/2017	
Michael Baker International	06/09/2017	4,950.00	Design Apron Rehab #5	3408
	=	4,950.00		

28,003.07 Total Checks to be Written

# Huron County Airport Authority Tentative Agenda For Regular Meeting, Monday, August 14, 2017 – 5:00pm

Call Meeting to	Order:
Roll Call:	Harry Brady Melissa James Randy Birchfield
Motion to Excu	
Public Commer	ts:
Guest:	
Approval of Min	nutes from Regular Meeting: July 10, 2017
Operational and	d Financial July 31, 2017
July Fuel Sa	les: AVGas: \$ 17,919.30 Gallons: 4,045.89 Jet A: \$ 444.12 Gallons: 126.89
Approv	al of June 30, 2017 Financials
Cash in Net Inc Total Ex Net Inc	Ally 31, 2017  Bank: \$ 39,188.39  Ome YTD: \$ 225,572.11  Expenses YTD: \$ 229,156.49  Ome/ Loss YTD: \$ 25,415.62  al to Pay Invoices: \$ 19,722.77 (08/09/2017)
Old Business: Consultant / Gr Fire Marshal	ant Update
New Business: Epic Fuel Audit Tanknology	
Date of Next M Monday, Septe	eeting: mber 11, 2017@ 5:00pm
Adjournment:	

Regular Meeting Minutes, July 10, 2017

**Guest:** 

Marcus & Mary Holtz Don Roth Dennis Sokol

Dan LeClair Tracy D. Hille

Lance Wanamaker - Michael Baker International

Harry Brady called the meeting to order

**Roll Call** 

Members Present: Harry Brady Melissa James Randy Birchfield

#### **Motion to Excuse:**

#### **Public Comments:**

Dan LeClair asked about the 20/1 study. Lance reported that the 18 B Survey for obstructions is under review at FAA.

Dennis Sokol asked about grass clippings being blown into hangers. Marcus said that they always mow away from the hangars.

Randy Birchfield reported that new R/R ties were put in by Marcus.

Marcus & Mary are working on weeds in the EPA tank.

#### **Approval of Minutes:**

Melissa James made a motion to approve the June 12, 2017 regular meeting minutes. Harry Brady seconded. Motion Passed.

#### **Operational and Financial Report:**

Operational and Financial June 30, 2017

June Fuel Sales:

AVGas: \$ 5,591.82 Gallons: 1,256.59 Jet A: \$ 981.51 Gallons: 280.43

Approval of June 30, 2017 Financials

As of June 30, 2017

Cash in Bank: \$ 43,046.50

Net Income YTD: \$ 228,896.39

Total Expenses YTD: \$ 200,282.66

Net Income/ Loss YTD: \$ 28,613.73

Randy Birchfield made a motion to approve the June 30, 2017 financials and invoices. Melissa James seconded. Motion Passed.

#### **Old Business:**

Consultant / Grant Update: Lance reported ACIP grant for Apron will come closure to the fall. Invoice #1 was paid, not sure about #2. No new invoices. Grant to ODOT for \$38,800 for administration expenses. Erie Blacktop was awarded the bid for \$157,028.00. Will need to get quotes for the 27' not covered by FAA grant.

Approval of the Quarterly Reports. Melissa James moved to approve. Randy Birchfield seconded. Motion Passed.

Task Order Administrative #3 when grant is approved. Melissa James moved to approve. Randy Birchfield seconded. Motion Passed.

When construction begins forego 1 month rent to tenants in the Commercial hangar. Harry Brady moved to approve. Randy Birchfield seconded. Motion Passed.

Wildlife study will be put on the website.

#### **New Business:**

Fire Marshall: Melissa James reported that the airport could be fined. Tanknology is working on getting the airport on the schedule for leak test. Randy Birchfield asked if new detectors should be installed. Need to find out how often leak test needs to be completed.

Harry Brady reported that weeds need to be removed from the plant. Putting up a sign as required by EPA where discharge outlet is. Blower is working.

Pancake Breakfast scheduled for August 13<sup>th</sup>. Tracy Hille reported they have completed a walk-through, have a layout of Commercial hangar and where parking for cars and planes will be. This is the EAA Chapter 50 main fundraiser. Used for scholarships and Boy Scouts aviation badges. Young Eagle flights will be offered. Hoping to serve 400 breakfast. Cost will be \$7.00 for adults and \$4.00 for kids. Get Car Coddlers to Tracy.

#### **Board:**

Randy Birchfield has fixed the maintenance hangar door, but pulleys need to replaced. Has not been able to find them.

Next Board meeting August 14, 2017.

Melissa James moved to adjourned. Harry Brady seconded. Motion Passed.

#### Adjourned:

Respectfully Submitted,	Board Approval,
Linda Vaughn	Harry Brady
	President
	Approved:

Huron County Airport Authority Balance Sheet	3:41 PM 08/01/2017 Cash
As of July 31, 2017	Basis
	Jul 31, 17
ASSETS	
Current Assets	
Checking/Savings	
Civista 23825	39,188.39
Total Checking/Savings	39,188.39
Total Current Assets	39,188.39
TOTAL ASSETS	39,188.39
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	40,822.82
Retained Earnings	-27,050.05
Net Income	25,415.62
Total Equity	39,188.39
TOTAL LIABILITIES & EQUITY	39,188.39
Huron County Airport Authority Profit & Loss YTD	3:42 PM
January through July 2017	08/01/2017 Cash Basis Jan - Jul 17
	Cash Basis Jan - Jul
January through July 2017	Cash Basis Jan - Jul
January through July 2017  Ordinary Income/Expense	Cash Basis Jan - Jul
January through July 2017  Ordinary Income/Expense Income	Cash Basis Jan - Jul 17
January through July 2017  Ordinary Income/Expense Income Ballast Recycling	Cash Basis Jan - Jul 17
January through July 2017  Ordinary Income/Expense Income Ballast Recycling Commercial Office Rent	Cash Basis Jan - Jul 17 220.00 6,854.09
January through July 2017  Ordinary Income/Expense Income Ballast Recycling Commercial Office Rent FAA Grant	Cash Basis Jan - Jul 17 220.00 6,854.09 162,622.00
January through July 2017  Ordinary Income/Expense Income Ballast Recycling Commercial Office Rent FAA Grant Farm Rent	Cash Basis Jan - Jul 17 220.00 6,854.09 162,622.00 8,538.64
January through July 2017  Ordinary Income/Expense Income Ballast Recycling Commercial Office Rent FAA Grant Farm Rent Fuel Sales	Cash Basis Jan - Jul 17 220.00 6,854.09 162,622.00 8,538.64 40,688.47
January through July 2017  Ordinary Income/Expense Income Ballast Recycling Commercial Office Rent FAA Grant Farm Rent Fuel Sales Hangar Rent	Cash Basis Jan - Jul 17 220.00 6,854.09 162,622.00 8,538.64 40,688.47 27,001.50
January through July 2017  Ordinary Income/Expense Income Ballast Recycling Commercial Office Rent FAA Grant Farm Rent Fuel Sales Hangar Rent ODOT Grant	Cash Basis Jan - Jul 17 220.00 6,854.09 162,622.00 8,538.64 40,688.47 27,001.50 6,124.00
January through July 2017  Ordinary Income/Expense Income Ballast Recycling Commercial Office Rent FAA Grant Farm Rent Fuel Sales Hangar Rent ODOT Grant Overnight Fees	Cash Basis Jan - Jul 17 220.00 6,854.09 162,622.00 8,538.64 40,688.47 27,001.50 6,124.00 220.00
January through July 2017  Ordinary Income/Expense Income Ballast Recycling Commercial Office Rent FAA Grant Farm Rent Fuel Sales Hangar Rent ODOT Grant Overnight Fees Utilities Reimbursement	Cash Basis Jan - Jul 17 220.00 6,854.09 162,622.00 8,538.64 40,688.47 27,001.50 6,124.00 220.00 2,303.41
January through July 2017  Ordinary Income/Expense Income Ballast Recycling Commercial Office Rent FAA Grant Farm Rent Fuel Sales Hangar Rent ODOT Grant Overnight Fees Utilities Reimbursement Total Income	Cash Basis Jan - Jul 17 220.00 6,854.09 162,622.00 8,538.64 40,688.47 27,001.50 6,124.00 220.00 2,303.41
January through July 2017  Ordinary Income/Expense Income Ballast Recycling Commercial Office Rent FAA Grant Farm Rent Fuel Sales Hangar Rent ODOT Grant Overnight Fees Utilities Reimbursement Total Income Expense	Cash Basis Jan - Jul 17 220.00 6,854.09 162,622.00 8,538.64 40,688.47 27,001.50 6,124.00 220.00 2,303.41 254,572.11
January through July 2017  Ordinary Income/Expense Income Ballast Recycling Commercial Office Rent FAA Grant Farm Rent Fuel Sales Hangar Rent ODOT Grant Overnight Fees Utilities Reimbursement Total Income Expense Bank Service Charges	Cash Basis Jan - Jul 17 220.00 6,854.09 162,622.00 8,538.64 40,688.47 27,001.50 6,124.00 220.00 2,303.41 254,572.11
January through July 2017  Ordinary Income/Expense Income  Ballast Recycling Commercial Office Rent FAA Grant Farm Rent Fuel Sales Hangar Rent ODOT Grant Overnight Fees Utilities Reimbursement Total Income Expense Bank Service Charges Credit Card Processing FAA Grant Expense Fuel Purchased	Cash Basis Jan - Jul 17 220.00 6,854.09 162,622.00 8,538.64 40,688.47 27,001.50 6,124.00 220.00 2,303.41 254,572.11
January through July 2017  Ordinary Income/Expense Income  Ballast Recycling Commercial Office Rent FAA Grant Farm Rent Fuel Sales Hangar Rent ODOT Grant Overnight Fees Utilities Reimbursement Total Income Expense Bank Service Charges Credit Card Processing FAA Grant Expense	Cash Basis Jan - Jul 17 220.00 6,854.09 162,622.00 8,538.64 40,688.47 27,001.50 6,124.00 220.00 2,303.41 254,572.11

Jet-A	5,473.24
Total Fuel Purchased	32,597.91
Insurance Expense	2,165.00
Maintenance	1,043.61
Mowing	3,050.00
Office Expense	
Office Supplies	222.56
Postage	158.15
Total Office Expense	380.71
Ohio EPA Reporting	5,730.00
Propane	1,291.75
Property Taxes	6,820.44
Repairs and Maintenance	8,431.46
Sales Tax	
Sales Tax Discount	-14.07
Sales Tax - Other	1,700.75
Total Sales Tax	1,686.68
Secretary / Treasurer	525.00
Service Agreements	995.00
Snow Removal	375.00
Utilities	
Electric	8,344.40
Telephone Expense	822.63
Water	990.73
Total Utilities	10,157.76
Website Expense	293.40
Total Expense	229,156.49
Net Ordinary Income	25,415.62
Net Income	25,415.62

Business Name	Invoice Date	Amount	Purchase	Check #
Albrecht, Bill	08/01/2017	400.00	July	3414
Beck, John	08/01/2017	125.00	July	3415
Epic Aviation	07/19/2017	13,687.37	3,938 Gallons AVGas	3416
Frontier	07/28/2017	119.64	Service 07/28 - 08/27/2017	EFT
Holtz, Mary	07/31/2017	1,149.32	Mowing / Lock / Fuel / Mileage	3417
Huron County Chamber	07/31/2017	39.03	Copies / Postage	3418
Northern Ohio Rural Water	07/27/2017	112.84	Service 06/12 - 07/12/2017	3419
Norwalk City	07/18/2017	90.00	June Testing	3420
Ohio Business Gateway	08/01/2017	1,321.36	Sales Tax - July	EFT
Ohio Edison	08/01/2017	1,122.90	Service 06/28 - 07/28/2017	EFT
QT Pod	07/26/2017	6.96	Proprietary Card	3421
State of Ohio UST Fund	07/17/2017	1,200.00	Certificate of Coverage	3422
Sunrise	07/07/2017	273.35	129 Gallons of Diesel	3423
Vaughn, Linda	08/01/2017	75.00	Secretary / Treasurer - July	3424

19,722.77

				<u> </u>
Tanknology / COD	07/25/2017	413.50	Quote Approved May 08, 2017	3413
		20,136.27		

20,136.27 Total Checks Written

# Huron County Airport Authority Tentative Agenda For Regular Meeting, Monday, October 9, 2017 – 5:00pm

Call Meeting to	Order:
Roll Call:	Harry Brady Melissa James Randy Birchfield
Motion to Excu	•
Public Commen	ts:
Guest:	
Approval of Mir	nutes from Regular Meeting: September 18, 2017
Operational and	d Financial September 30, 2017
September	Fuel Sales: AVGas: \$ 5,740.46 Gallons: 1,289.99 Jet A: \$ 539.22 Gallons: 154.06
Approv	al of September 30, 2017 Financials
Cash in Net Inc Total Ex	eptember 30, 2017  Bank: \$ 27,671.83  ome YTD: \$ 301,756.71  kpenses YTD: \$ 288,655.15  ome/ Loss YTD: \$ 13,101.56
Approv	al to Pay Invoices: \$
Old Business:	
New Business:	
Date of Next M Monday, Nover	eeting: mber 13, 2017@ 5:00pm
Adjournment:	

## Huron County Airport Authority Regular Meeting Minutes, September 18, 2017

**Guest:** 

Marcus & Mary Holtz Don Roth Dan LeClair

Harry Brady called the meeting to order

**Roll Call** 

Members Present: Harry Brady Melissa James Randy Birchfield

#### **Motion to Excuse:**

#### **Public Comments:**

Dan LeClair thanked the board for the lower fuel prices this past weekend. Red light is out on the south side. Weeds are coming up on the runway. Plan to seal cracks. Deer herd – ODNR get deer tags.

Marcus asked about replacing tires on John Deere. \$30 - \$40. Melissa James made a motion to purchase tires not to exceed \$100. Randy Birchfield seconded. Motion Passed.

#### **Approval of Minutes:**

Melissa James made a motion to approve the July 10, 2017 regular meeting minutes. Randy Birchfield seconded. Motion Passed.

#### **Operational and Financial Report:**

Operational and Financial August 31, 2017

August Fuel Sales:

AVGas: \$ 6,833.22 Gallons: 1,587.12 Jet A: \$ 328.79 Gallons: 132.77

Approval of August 31, 2017 Financials

As of August 31, 2017

Cash in Bank: \$ 29,563.77

Net Income YTD: \$ 263,542.03

Total Expenses YTD: \$ 248,911.03

Net Income/ Loss YTD: \$ 14,631.00

Approval to Pay Invoices: \$ 6,329.11 (as of 09/18/2017)

Melissa James made a motion to approve the June 30, 2017 financials and invoices. Randy Birchfield seconded. Motion Passed.

#### **Old Business:**

Melissa James moved to approve Task Order #1 – Master Plan Update Study Billing #7 for \$21,999.76 with local share of \$1,099.76 and Task Order #2 – Design of Apron Rehab Billing #6 for \$9,900.00 with local share of \$495.00 and the ODOT Pay Request form for \$1,842.00. Harry Brady seconded. Motion Passed.

Passed Test with State Fire Marshall.

#### **New Business:**

Melissa James reported that Epic Fuel Audit passed – Need to replace AVGas hose, handle and filters. Harry Brady moved to purchase for up to \$1,550 plus freight. Melissa James seconded. Motion Passed.

Foghorn Designs has given his 60 days' notice and will be leaving October 2<sup>nd</sup>. Loss of \$1,000.00 in rent per month.

Harry Brady reported that Bill Albrecht is doing EPA testing. Some improvements need to be done. Spray round-up on weeds. Sign needs to be posted. No-hubs need to be installed and dechlorinating. Ty Keefer will be out as tank needs to be emptied.

Print of airport from Michael Baker International.

Pancake breakfast served 197 adults and 35 kids. Also about 35 kids did the Young Eagle airplane rides. Advertising of lower fuel prices next year. Buy breakfast and get into Summit Motorsports Park free.

Moto Electric has pulleys for hangar door at about \$23 each.

Recreational Aviation program would like to camp at the airport. Need dates, to get FAA approval.

#### **Board:**

Next Board meeting September 11, 2017.

Melissa James moved to adjourned. Harry Brady seconded. Motion Passed.

#### **Adjourned:**

Respectfully Submitted,	Board Approval,
Linda Vaughn	Harry Brady
	President
	Approved:

Huron County Airport Authority  Balance Sheet	12:25 PM 09/14/2017
As of August 31, 2017	Cash Basis
	Aug 31, 17
ASSETS	
Current Assets	
Checking/Savings	
Civista 23825	29,563.77
Total Checking/Savings	29,563.77
Accounts Receivable	
Accounts Receivable	-1,160.00
Total Accounts Receivable	-1,160.00
Total Current Assets	28,403.77
TOTAL ASSETS	28,403.77
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	40,822.82
Retained Earnings	-27,050.05
Net Income	14,631.00
Total Equity	28,403.77
TOTAL LIABILITIES & EQUITY	28,403.77

<b>Huron County Airport Authority</b>	12:28 PM	
Profit & Loss YTD	09/14/2017	
January through August 2017	Cash Basis Jan - Aug 17	
Ordinary Income/Expense		
Income		
Ballast Recycling	220.00	
Commercial Office Rent	6,854.09	
FAA Grant	162,622.00	
Farm Rent	8,538.64	
Fuel Sales	47,986.39	
Hangar Rent	28,673.50	
ODOT Grant	6,124.00	
Overnight Fees	220.00	
<b>Utilities Reimbursement</b>	2,303.41	
Total Income	263,542.03	
Expense		
Bank Service Charges	0.00	

Credit Card Processing	1,170.92
FAA Grant Expense	152,598.62
Fuel Purchased	
100 AVGas	40,595.82
Diesel Fuel	521.25
Jet-A	5,473.24
Total Fuel Purchased	46,590.31
Insurance Expense	2,165.00
Maintenance	875.00
Mowing	4,100.00
Office Expense	
Office Supplies	244.80
Postage	181.90
Total Office Expense	426.70
Ohio EPA Reporting	6,220.00
Permits	1,200.00
Propane	1,291.75
Property Taxes	6,820.44
Repairs and Maintenance	8,667.71
Sales Tax	
Sales Tax Discount	-24.06
Sales Tax - Other	3,032.10
Total Sales Tax	3,008.04
Secretary / Treasurer	600.00
Service Agreements	995.00
Snow Removal	375.00
Utilities	
Electric	9,467.30
Telephone Expense	942.27
Water	1,103.57
Total Utilities	11,513.14
Website Expense	293.40
Total Expense	248,911.03
Net Ordinary Income	14,631.00
Net Income	14,631.00

Invoice

Date: 09/18/2017 Approval for 09/18/2017

Dueiness News	Invaina Data	A	Dimehaaa	Check
Business Name	Invoice Date	Amount	Purchase	#
Albrecht, Bill	09/01/2017	400.00	August	3437
Beck, John	09/01/2017	125.00	August	3425
Frontier	08/28/2017	119.64	Service 08/28/2017 - 09/27/2017	EFT
Holtz, Mary	09/05/2017	1,146.09	Mowing / Repairs / Mileage	3426
Huron County Chamber	08/22/2017	14.84	Copies	3427
Huron County Chamber	08/22/2017	1,387.03	Fuel Hose / Nozzle / Filters	3427
Huron County Chamber	09/13/2017	47.50	Overnight Grants	3427
Huron County Chamber	09/19/2017	23.75	Overnight Grants	3427
JVS Garage Door	08/30/2017	103.50	3/16" Cable / 4" Pulley	3429
John Deere Financial	09/04/2017	108.95	Hose 100' x 5/8 (4) HD Rear Trig	3428
Manairco, Inc.	09/08/2017	108.07	Green Lens (2)	3430
Northern Ohio Rural Water	08/25/2017	168.40	Service 07/12/2017 - 08/11/2017	3432
Norwalk Ace	08/25/2017	12.86	Padlock for Rental Hangar	3433
Ohio Business Gateway	09/05/2017	515.36	Sales Tax - August	EFT
Ohio Edison	08/29/2017	1,099.12	Service 07/29/2017 - 08/26/2017	EFT
Postmager	09/01/2017	49.00	Roll Stamps	3435
Stark's Sanitary Service	09/06/2017	825.00	Install Fittings / 2 Loads	3434
Vaughn, Linda	09/01/2017	75.00	Secretary / Treasurer - August	3436

6,329.11

Beck, John	05/08/2017	125.00	Replace Check #3371	3425
Michael Baker	08/11/2017	9,900.00	Approved August 14, 2017	3431
Michael Baker	08/11/2017	21,999.76	Approved August 14, 2017	3431
		32,024.76		

38,353.87 Total Checks Written