

CONSULTANT REPORT**Monday, August 13, 2018**

- **ACIP**
 - o **No Update.**
- **FAA Grants**
 - o **Waiting on Grant Award to come from the FAA.**
- **ODOT Grants**
 - o **ODOT Pay Request #3 for M18-40 in the amount of \$936.00 is attached for review and approval.**
 - o **ODOT Pay Request #6 for M17-36 in the amount of \$550.00 is attached for review and approval.**
 - o **Once approved sign and return to Michael Baker to submit to ODOT**
- **FAA Electronic Grants Payment System, Delphi eInvoicing.**
 - o **No Update.**
- **FAA quarterly report**
 - o **4th Quarter Report due October 31, 2018.**
- **Miscellaneous**
 - o **Nothing to report**
- **Michael Baker's Engineering Agreement**
 - o **No Update**
- **Michael Baker's Invoices -**

Invoice No.	Description	Total Amount	FAA Share	ODOT Share	Local Share
1022187	Task Order #3 Apron Reconstruction CA – Michael Baker Billing #4	\$ 2,328.00	\$ 2,095.00	\$ 117.00	\$ 116.00
1022186	Task Order #1 Master Plan Update Study – Michael Baker Billing #10	\$ 10,999.88	\$ 9,900.00	\$ 550.00	\$ 549.88
		\$ 13,327.88	\$ 11,995.00	\$ 667.00	\$ 665.88

- **Baker Task Orders for Approval**
 - o **Nothing this month.**
- **Task Order #1 – Master Plan Update**
 - o **Chapter 1 & 2 submitted to the FAA on June 12, 2018, waiting on response.**
 - o **Working to complete the final chapters and prepare the draft Airport Layout Plan (ALP) for submission to the FAA ADO for review.**

Huron County Airport (5A1)**CONSULTANT REPORT****Monday, August 13, 2018**

- **Task Order #3 – Apron Reconstruction Construction Administration**
 - Project Completed all punchlist items completed.
 - Final - Pay Application #2 for Erie Blacktop is attached for review and approval in the amount of \$16,389.16. FAA Share - \$14,751.00 ODOT Share - \$819.00 Local Share - \$ 819.16
 - This Pay Application is for the final marking and the release of the 10 % retainage.
 - We have attached the final change order as well for review and approval.
 - This Change order needs to be signed by the Board if approved. It is for the final quantity changes and to show the project was \$13,509.44 under budget.

- **Task Order #4 – Taxiway B Rehabilitation Design and Construction Administration**
 - FAA Grant paperwork was submitted to the ADO for processing, waiting on final grant.
 - Hope to complete the project this fall, weather permitting.

ACTION ITEMS:

- ✓ Review ODOT Pay Request #3, if acceptable require approval to submit to ODOT, sign document and return to Michael Baker to submit to ODOT
- ✓ Review ODOT Pay Request #6, if acceptable require approval to submit to ODOT, sign document and return to Michael Baker to submit to ODOT
- ✓ Review Michael Baker Invoices, if acceptable require approval
- ✓ Review Erie Blacktop Pay Application #2, if acceptable require approval to submit to FAA E-Invoice for payment
- ✓ Review and approve final Change Order for the Apron project in the amount of \$13,509.44 and sign the change order to send to the FAA ADO.