

CONSULTANT REPORT

Monday, September 10, 2018

- **ACIP**
 - o No Update.

- **FAA Grants**
 - o Waiting on Grant Award to come from the FAA for the taxiway project.
 - o Recommend presenting a motion to have President and Commissioners sign the grant when it arrives as it will be a quick turnaround because it will be necessary to execute prior to September 30.
 - o Michael Baker will submit the grant closeout for the 2017 grant for review and approval to closeout the Apron grant. Propose a motion the have Melissa sign the grant closeout documents prior to the next meeting so it can be submitted.

- **ODOT Grants**
 - o No ODOT Pay Request for M18-40 because this will be the final request and you must submit the approval of the grant closeout to request the final payment. We will submit when FAA approves the grant closeout.

- **FAA Electronic Grants Payment System, Delphi eInvoicing.**
 - o We will only be able to submit for \$2,900 due to the 90% rule for FAA grant drawdown. We will not be able to submit to entire amount until grant closeout is approved.

- **FAA quarterly report**
 - o 4th Quarter Report due October 31, 2018.

- **Miscellaneous**
 - o Nothing to report

- **Michael Baker's Engineering Agreement**
 - o No Update

- **Michael Baker's Invoices -**

Invoice No.	Description	Total Amount	FAA Share	ODOT Share	Local Share
1024766	Task Order #3 Apron Reconstruction CA – Michael Baker Billing #5 – Final Invoice	\$ 9,312.00	\$ 8,381.00	\$ 465.00	\$ 466.00
		\$ 9,312.00	\$ 8,381.00	\$ 465.00	\$ 466.00

- **Baker Task Orders for Approval**
 - o Nothing this month.

- **Task Order #1 – Master Plan Update**

September 10, 2018

Huron County Airport Authority
961 US Highway 20 E
Norwalk, Ohio 44857

Attention: Ms. Melissa James

Subject: Huron County Airport
Task Order #3 – Apron Rehab and Connector Relocation Construction Admin
Baker Invoice No. 1024766
Billing No. 5 – FINAL

Dear Ms. James:

Attached for the Huron County Airport Authority's review and approval is Michael Baker International, Inc. Invoice Number 1024766 in the amount of Nine Thousand Three Hundred Twelve Dollars and Zero Cents (\$9,312.00) for professional services during the period of August 1, 2018 through August 31, 2018.

This invoice is a qualified expenditure under FAA Grant 3-39-0062-010-2017 at 90% and ODOT Grant M18-40 at 5%. The following table shows the breakdown between FAA Share, ODOT and Local Share:

Invoice Total	FAA Share 90%	ODOT Share 5%	Local Share 5%
\$ 9,312.00	\$ 8,381.00	\$ 465.00	\$ 466.00

Please call me at (216) 776-6629 if you have any questions regarding this invoice.

Sincerely,

MICHAEL BAKER INTERNATIONAL, INC.,



Lance G. Wanamaker, P.E., PMP
Associate Vice President

LGW/lgw
Enclosures



Michael Baker International, Inc.
1111 Superior Avenue East, Suite 2300
Cleveland, OH 44114
216-664-6493

September 10, 2018
Invoice No. 1024766

Melissa James, President
Huron County Airport Authority
P.O. Box 406
Norwalk, OH 44857

Project No. 163150
Provide Construction Administration for the reconstruction of the Apron and the Taxiway Connector.

Professional Services through August 31, 2018

Description	Contract Value	Percent Complete	Completed to Date	Previous Invoices	Current Invoice
Engineering Services	\$38,800.00	100%	\$38,800.00	\$29,488.00	\$9,312.00
Total	\$38,800.00		\$38,800.00	\$29,488.00	\$9,312.00

Total Invoice Amount **\$9,312.00**

Remit to:
Michael Baker International, Inc.
P.O. Box 536408
Pittsburgh, PA 15253-5906

Huron County Airport (5A1)

CONSULTANT REPORT

Monday, September 10, 2018

- Chapter 1 & 2 submitted to the FAA on June 12, 2018, waiting on response.
- Working to complete the final chapters and prepare the draft Airport Layout Plan (ALP) for submission to the FAA ADO for review.

- Task Order #3 – Apron Reconstruction Construction Administration
 - Project Completed all punchlist items completed.
 - Michael Baker will submit grant closeout for review by the FAA ADO.

- Task Order #4 – Taxiway B Rehabilitation Design and Construction Administration
 - FAA Grant paperwork was submitted to the ADO for processing, waiting on final grant.
 - Hope to complete the project this fall, weather permitting.

ACTION ITEMS:

- ✓ Request a motion to have Board grant approval for 2018 Grant to be executed once it arrives. They will require a quick turn around on the grant.
- ✓ Request a motion to have Board grant approval for 2017 Grant Closeout to be executed prior to the next meeting.
- ✓ Review Michael Baker Invoice, if acceptable require approval.