

Huron County Airport Authority
Minutes
For Regular Meeting, Monday, December 13, 2021, 1:30 p.m.
Huron County Airport Authority

Call to Order

Present: Scott Sparks, Nick Burch, Michael Barefoot

Public Comments: none

Approval of Minutes from Regular Meeting: November 15, 2021: Nick moved, Mike seconded, passed.

Operational and Financial Report Nov 2021

Nov 2021 Fuel Sale

AVGas:	\$2547.95	Gallons:	487.85
Jet A:	\$0.00	Gallons:	-

As of November 2021

Civista 9494
Cash in Bank: 11,270.44

Total Income / Loss

Net Income YTD:	168,378.56
Total Expenses YTD:	<u>171,288.51</u>
Net Income/ Loss YTD:	<u><u>-2,909.95</u></u>

Airport Income/ Loss

Net Income YTD:	168,378.56
Total Expenses YTD:	<u>171,288.51</u>
Net Income/ Loss YTD:	<u><u>-2,909.95</u></u>

Grant Income/ Loss

Net Income YTD:	36,355.12
Total Expenses YTD:	<u>34,205.16</u>
Net Income/ Loss YTD:	<u><u>2,149.96</u></u>

Approval of November 30, 2021 Financials: Nick moved, Mike seconded, passed.

Huron County Airport Authority
November 2021 Invoice Approval

Meeting: 12/13/2021

Company	Date	Amount	Purchase	Check #
ABTech Mechanical HVAC		1199.04	Install LP 40 Gallon Gas Water Heater	1234
Adelman Equipment Rentals		200.00	CAT Forklift; delivery & pick-up	1235
Albrecht, Bill		400.00	EPA Reporting - Nov 2021	1236
Beck Aviation		155.79	Maintenance - Nov 2021	1237
EPIC Aviation	11/29/2021	8,000.00	Final Payment toward Inv# 7462511	1233
Holtz, Mary Northern Ohio Rural Water		1,750.00	Mowing/fuel- Nov 2021	1238
		240.03	10/18/21 - 11/17/21	1239
Ohio Aviation Association		195.00	Membership Renewal	1240
Thompson, Renée		400.00	Nov 2021	1241
U.S. Fueling Solutions		341.78	inv# 23917 - Hand pump, HP...High flow	1242
			inv# 23903 - Hand pump...light weight, hand pump...high flow, 2 - bucket w/bonding cable 2.25 gal	
U.S. Fueling Solutions		1,107.33		1242
U.S. Fueling Solutions		914.78	hand pump stand/S&H	1242
Ohio Business Gateway		183.34	Nov Sales Tax	EFT
Crazeweld	11/29/2021	250.00	New space heater & install	EFT
Frontier Communications	11/23/2021	157.53	Service 8/28/21 - 9/27/21	EFT
Ohio Edison - Office	11/17/2021	145.38	Aug 27 to Sept 24 2021	EFT
Ohio Edison - Runway	11/17/2021	208.55	Aug 27 to Sept 24 2021	EFT
Ohio Edison - W. Hangar	11/17/2021	80.10	Aug 27 to Sept 24 2021	EFT
Ohio Edison - N. Hangar	11/17/2021	81.12	Aug 27 to Sept 24 2021	EFT
		<u>14,610.73</u>		

Approval to Pay Invoices: \$14,610.73: Nick moved, Mike seconded, passed.

Old Business:

- Consultant Report
 - CARES \$30,000 + \$9,000: getting ready to upload documentation provided by Renée
 - ACIP – Lance working on eligible projects
 - 8’ drain estimate across Esker
 - Working on getting FAA signatures on Master Plan
- 1. Phone and internet moved away from Frontier is official/effective November 2021
- 2. Other Old Business?
 - a. J&H will be checking roof periodically (i.e. after heavy snow/rain); keeping key for now

New Business:

1. Approval of runway maintenance Contract: TekSeal, \$6,200:
 - a. Nick moved, Mike seconded, passed.
2. Approval of documented maintenance on lights, beacon & windsock
 - a. Create a spreadsheet of work done for easy reference and referral to payment information
 - b. FAA – Airport Maintenance – grants = Gate to gate, Hangar to hangar, Safety of flight

3. Other New Business?

- a. HVAC replacement part on furnace
- b. Beacon installation - -maintenance to be done – electric eye replaced by John Beck

Date of next meeting: Jan 10, 2022 @ 1:30pm

Adjourn: Mike moved, Nick seconded, passed.

rkt