

Huron County Airport Authority
Tentative Agenda
For Regular Meeting, Monday – September 21, 2020
3:00 pm
Huron County Commissioner Building
180 Milan Avenue, Norwalk, OH 44857

Call to Order:

Larry Silcox _____
Harry Brady _____
John Colvin _____

Consultant Report:

Public Comment:

Approval of Minutes for August 10, 2020

Approval of Financial for August 31, 2020

August 2020 Fuel Sale

AVGas:	4,350.71	Gallons:	906.40
Jet A:	9,552.24	Gallons:	2,513.75

As of August 31,,2020

Civista 9494

Cash in Bank: 37,634.81

Total Income / Loss

Net Income YTD: 338,276.88

Total Expenses YTD: 311,218.04

Net Income/ Loss YTD: 27,058.84

Airport Income/ Loss

Net Income YTD: 113,271.00

Total Expenses YTD: 63,099.42

Net Income/ Loss YTD: 50,171.58

Grant Income/ Loss

Net Income YTD: 225,005.88

Total Expenses YTD: 248,118.62

Net Income/ Loss YTD: (23,112.74)

Approval of Invoices for September, 2020: \$34,388.33

Old Business:

New Business:

Date of next meeting: October 12, 2020 – 3rd Floor Commissioners Office

August 10, 2020 Meeting Minutes

Call to Order:

Present: Larry Silcox, Harry Brady, John Colvin

Consultant Report:

Airport selected for Cares Grant – Need to sign grant when received
ODOT Grant not submitted as scoring was too low
Consultant Selection need RFQ for FAA every 5 years
Trees on north side far west end Linder property – county came out and marked property line
Motion to approve quarterly report by Harry Brady. Seconded by John Colvin. Motion Passed.

Public Comments:

Dan LeClair would like to have Mr. Schaffer reimbursed for work on trees
Also asked if all planes from Precision Ag are listed on FAA Inventory

Minutes:

John Colvin moved to approve May 11, 2020 minutes. Larry Silcox seconded. Harry Brady abstained. Motion Passed.
Harry Brady moved to approve Special minutes for June 26, 2020 and July 15, 2020. John Colvin seconded. Motion Passed.

Financials:

Harry Brady moved to approve July 2020 financials. John Colvin seconded. Motion Passed.

Invoices:

John Colvin moved to approve invoices paid on July 10, 2020 and August 2020 invoices. Harry Brady seconded. Harry Brady wants to thank Mary & Marcus Holtz's for mowing. Motion Passed.

Old Business:

Clean out ditch – Call Huron County Engineer
Fuel prices are in the ballpark
Tie down for Apron B – Michael Baker will send drawing for spacing

New Business:

John Colvin will check on Phillips 66 at local airports. John Colvin tabled motion until more information is obtained
NOTOM Training

Miscellaneous:

Cydny will work on draft of Rules & Regulations. Linda will work on 2021 budget.
Commercial office needed A/C repaired – Jonathan Christman paid \$3,500.00 for repairs. Put \$ toward roof repairs.
JDB will fix downspout on maintenance hangar
Need nuisance permit for deer

Adjourned:

Harry Brady moved to adjourn. John Colvin seconded.

Larry Silcox, President

Linda Vaughn, Secretary, Treasurer

Huron County Airport Authority
Balance Sheet
As of August 31, 2020

10:55 AM

09/05/2020

Cash Basis

Aug 31, 20

Current Assets	
Checking/Savings	
Civista 25409494	37,634.81
Total Checking/Savings	<u>37,634.81</u>
Accounts Receivable	
Accounts Receivable	-3,352.83
Total Accounts Receivable	<u>-3,352.83</u>
Total Current Assets	<u>34,281.98</u>
Fixed Assets	
Equipment	33,109.99
Total Fixed Assets	<u>33,109.99</u>
TOTAL ASSETS	<u><u>67,391.97</u></u>
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	40,822.82
Retained Earnings	-489.69
Net Income	27,058.84
Total Equity	<u>67,391.97</u>
TOTAL LIABILITIES & EQUITY	<u><u>67,391.97</u></u>

Huron County Airport Authority
Total Profit & Loss YTD
January through August 2020

10:58 AM

09/05/2020

Cash Basis

Jan - Aug 20

Ordinary Income/Expense	
Income	
Commercial Office Rent	13,200.00
FAA Grant	197,012.00
Fuel Sales	49,014.87
Hangar Rent	48,704.63
Miscellaneous Income	27.00
ODOT Grant	13,973.88
Overnight Fees	50.00
Promisary Note	14,020.00
Public Records Request Income	19.40
Utilities Reimbursement	2,255.10
Total Income	<u>338,276.88</u>
Expense	
Cleaning / Sump	2,000.00
Credit Card Processing	1,011.45
FAA Grant Expense	248,118.62

Fuel Purchased	
100 AVGas	8,630.42
Diesel Fuel	168.08
Jet-A	6,480.30
Total Fuel Purchased	<u>15,278.80</u>
Insurance Expense	2,597.00
Interest Expense	0.14
Maintenance	1,784.65
Mowing	4,100.00
Office Expense	
Computer Expense	846.55
Office Supplies	236.65
Postage	55.00
Total Office Expense	<u>1,138.20</u>
Ohio EPA Reporting	3,322.40
Permits	1,830.00
Propane	1,624.85
Property Taxes	6,299.22
Public Records Request Expense	142.80
Repairs and Maintenance	6,878.92
Sales Tax	
Sales Tax Discount	-19.79
Sales Tax - Other	2,776.89
Total Sales Tax	<u>2,757.10</u>
Secretary / Treasurer	2,067.50
Snow Removal	744.00
Supplies	73.31
Travel Expenses	11.11
Utilities	
Electric	6,234.42
Telephone Expense	1,184.73
Water	1,978.82
Total Utilities	<u>9,397.97</u>
Website Expense	40.00
Total Expense	<u>311,218.04</u>
Net Ordinary Income	<u>27,058.84</u>
Net Income	<u><u>27,058.84</u></u>

Huron County Airport Authority
Airport Profit & Loss YTD
 January through August 2020

11:01 AM

09/05/2020

Cash Basis

Jan - Aug 20

Ordinary Income/Expense	
Income	
Commercial Office Rent	13,200.00
Fuel Sales	49,014.87
Hangar Rent	48,704.63
Miscellaneous Income	27.00
Overnight Fees	50.00
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Water	1,978.82
Total Utilities	<u>9,397.97</u>
Website Expense	40.00
Total Expense	<u>63,099.42</u>
Net Ordinary Income	<u>50,171.58</u>
Net Income	<u><u>50,171.58</u></u>

11:03 AM

Huron County Airport Authority
Grants Profit & Loss YTD
January through August 2020

09/05/2020

Cash Basis

Jan - Aug 20

Ordinary Income/Expense	
Income	
FAA Grant	197,012.00
ODOT Grant	13,973.88
Promisary Note	14,020.00
Total Income	<u>225,005.88</u>
Expense	
FAA Grant Expense	248,118.62
Total Expense	<u>248,118.62</u>
Net Ordinary Income	<u>-23,112.74</u>
Net Income	<u><u>-23,112.74</u></u>

Huron County Airport Authority

Invoice Approval

Date: 9/20/2020

Meeting:

Company	Date	Amount	Purchase	
Ag-Pro	8/15/2020	179.16	Housing Outside Support Ball Bearing	1039
Ag-Pro	9/14/2020	82.59	Fuel Pump / Gas Additive	1039
Ag-Pro	8/12/2020	18.22	Spark Plug / Fuel Filter	1039
Albrecht, Bill	9/1/2020	400.00	EPA Reporting - 2020 August	1040
Beck Aviation	9/1/2020	151.25	Maintenance - 2020 August	1041
Deluca Plumbing	8/20/2020	85.00	Backflow Test	1042
EPIC Fuel	9/8/2020	7,712.70	2,476 Gallons AVGas	1053
EPIC Fuel	9/9/2020	4,038.25	2,486 Gallons JetA	1053
Frontier Communications	8/28/2020	150.14	Service 08/28/2020 - 09/27/2020	EFT
Holtz, Mary	9/1/2020	250.00	August Cleaning / Sumping	1054
Holtz, Mary	9/1/2020	1,300.00	August Mowing	1054
Holtz, Mary	9/14/2020	37.00	Sunrise EFT Charge	1054
Hughey & Phillips Huron County Commissioners	8/11/2020	137.21	Lamp 500W (2)	1055
	6/26/2020	14,020.00	Promissory Note Repair Rain Gutter Maintenance Hangar	1056
JDB Home Improvements	8/27/2020	725.00		1057
John Deere	7/10/2020	9.99	Bee Trap / Grease & Oil	1058
John Deere	7/31/2020	39.57	Oil / Tacky Grease	1058
John Deere	8/11/2020	28.92	Lysol / Clorox Spray	1058
Northern Ohio Rural Water	8/21/2020	180.12	Service 07/15/2020 - 08/14/2020	1059
Norwalk Ace	8/11/2020	17.25	Fasteners / Spring Snap	1060
Norwalk Ace	9/15/2020	127.48	Tools	1060
Ohio Business Gateway	9/1/2020	1,000.40	August 2020 Sales Tax	EFT
Ohio Edison	8/27/2020	522.91	2020 August Service	EFT
Ohio EPA	8/11/2020	100.00	Permit Insurance	1063
QTPod	9/4/2020	2,452.00	Premium Acess / Cell Phone 10/01/2020 - 09/30/2021	1061
Sunrise Cooperative	9/14/2020	238.25	131.7 Gallons Diesel	1062
Vaughn, Linda	9/10/2020	165.00	PRR	1064
Vaughn, Linda	9/5/2020	19.92	Postage \$4.00 / Case Paper	1064
Vaughn, Linda	9/1/2020	<u>200.00</u>	2020 August	1064
		<u>34,388.33</u>		