

Huron County Airport Authority  
Minutes  
For Regular Meeting, Monday, Sept. 13, 2021; 1:30 p.m.

Call to Order

Present: Scott Sparks, Nick Burch, Michael Barefoot

Public Comments:

- Hangar D door repair – Dan LeClair purchased trollies, to be reimbursed by HCAA. Just need to be installed.
- Continuing Roof Leak issue: suggestions? Contact Commissioner Harry – can the county fix? If so, when? (Past repairs cost \$25,000). As a last resort we can look to get some kind of sealant from Home Depot or Lowes.
- Taking down East End trees (further out) – perhaps Harry can help with this as well. In previous discussions the owner, Tom Schaeffer (sp?), was going to allow us to take the trees out, can we still do that?
- Request for short, sod runway? – need state/FAA approval?
  - For planes/tires that don't do well on asphalt runways. 3-4 planes currently fall into this category.
  - 1,000/2,000 ft x approx. 70 ft. (Location: runway, side of woods, crossing ditch)
- Seth Thomas requests to hunt for himself and his brother, Ethan Ott. Details were discussed. Nick moved; Mike seconded. Passed. Permission to Enter Private land forms were signed by all parties present.
- Wildlife inspection Results? Scott will follow up.
- Family who has the green storage bldg. has been taking their ATV over the runway again. The board will address this.

Approval of Minutes from Regular Meeting: Aug. 9, 2021 – Nick moved; Mike seconded. Passed.

Operational and Financial Report Aug 31, 2021

**August 2021 Fuel Sale**

AVGas:	\$8,062.32	Gallons:	1,624.22
Jet A:	\$874.68	Gallons:	230.18

**As of August 31, 2021**

Civista 9494

Cash in Bank:	17,388.42
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**Total Income / Loss**

Net Income YTD:	97,784.67
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Total Expenses YTD:	<u>94,576.64</u>
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Net Income/ Loss YTD:	<u><u>3,208.03</u></u>
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**Airport Income/ Loss**

Net Income YTD:	97,784.67
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Total Expenses YTD:	<u>94,576.64</u>
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Net Income/ Loss YTD:	<u><u>3,208.03</u></u>
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**Grant Income/ Loss**

Net Income YTD:	-
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Total Expenses YTD:	-
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Net Income/ Loss YTD:	<u><u>-</u></u>
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Approval of August 31, 2021 Financials. Nick moved; Mike seconded. Passed.

Approval to Pay Invoices: \$12,192.08, Nick moved; Mike seconded. Passed.

## Old Business:

- Consultant Report
  - Grant funds: skipping May financials, using June & July, Renée to work on sending Aug 2020 forward as needed to claim remaining funds.
    - § Issue with draw down – bounced back to FAA; Michael Baker w/FAA researching the reason for this now. More details at next meeting.
  - Master Plan – not approved by HCAA Board after FAA approval – paid \$200,000 for that plan – waiting for us to meet to discuss. Scott has a Zoom conference call scheduled with the FAA on Oct 4, 2021 @ 2:30p.m.  
**Note: meeting was later rescheduled to Oct 18, 2021 @ 12:00 p.m.**
    - § This meeting will also include Fall Planning meeting, REPLACING THE NOVEMBER planning conference, and will include ODOT and Michael Baker, Int'l. Note: Friends of the Airport also has \$9,000 to contribute for a practical project such as obstruction or drainage issues.
- 1. Recap of Open House. Date of next year's?
  - a. Young Eagles flew 50 kids< Yankee Air Museum (C47) offered us "1<sup>st</sup> Dibbs" for booking next year
  - b. Decided: weekend before Oshkosh next year – July 16, 2022. Rain date Aug 6, 2022 – weekend after Oshkosh.
  - c. Combined with Food Truck fly-in event.
- 2. Credit Card progress – working with Patti @ Civista (municipality) still Debit Cards as b/u (Renée)
- 3. Old Checking – someone has been trying to cash checks off our old, closed account, unsuccessfully.
  - a. Positive Pay Program – authorization to pay checks, protects our account from fraud. Meeting with Lee at Civista Thursday to discuss details and cost to bring back to the board. Available for checking and EFT svcs.

## New Business:

1. Storing of items not aviation related: jet skis, boats, etc.?
  - a. In ADDITION to aviation, ok; INSTEAD of aviation, no.
  - b. Approved on a case-by-case basis by the board; submitted in writing
    - i. Reference item 19 of lease: "...shall not be used for general storage or any other purpose without prior written consent of the Huron County Airport Authority."
2. Fuel Price discussion – Jet A back to regular price? No
  - a. Fuel pricing – how do we decide? In past, it was average of 5 surrounding airports; for future reference, by vote.
  - b. Nick will figure self-service average within a 50-mile radius, see where we sit and go from there.
3. Summit/Week of Nationals: June 23 – 26, 2022 – Support: Discussion
  - a. NHRA – Pilot/Crew info on their website; 6 passenger golf cart to transport people; which is best gate to use? (Most convenient for us/his customers).
4. Replace Tie downs on ramp? Add more on East Ramp?
  - a. East end – Lance – diagram to install? Standard dimensions? – Mike at MB, Int'l getting this.
  - b. "self-help" project? Eye-hooks/concrete, Adelman dig them up for us?
5. Research CC processing options for tie-down fees. – Renée to discuss with Vince at Effective Web.
6. Motion to dispose of computers and misc. parts. Scott moved. Nick seconded. Passed.

Adjourned.

Date of next meeting: Oct. 11, 2021 @ 1:30pm – Columbus Day. Meeting later moved to Oct 18, 2021 immediately following FAA Zoom meeting. Location: Administrative Building, Meeting Room D.